

**The ARTS Gallery**  
**28 Main Street**  
**Lisbon, New Hampshire 03585**

**Membership Package & Guidelines**

## **About Us**

The ARTS Gallery is an artisan cooperative under the nonprofit umbrella of the Ammonoosuc Regional Arts Council (ARAC). ARAC's mission is to bring cultural and arts events to the schools and community. The ARTS Gallery provides a venue for artists to exhibit and sell their work. This venue also provides artists with a place to network with other artists in the area, share experiences, and learn from each other. Our purpose is to aid in marketing and sales for area artists. The success of The ARTS Gallery is largely due to the artist's cooperation, assistance, and participation in the Gallery. All artists are required to volunteer their time in the group cooperative. Gallery meetings are held on the 1<sup>st</sup> Wednesday of each month at 6:00 PM. This monthly meeting at The ARTS Gallery is open to the public.

Annual membership in the Gallery is \$25.00 for a single membership and \$35.00 for co-membership (spousal or jointly produced art). The membership fee is renewable each May. When you join The ARTS Gallery you automatically become a member of the Ammonoosuc Regional Arts Council (ARAC). **The Gallery receives a 30% commission on all items sold.**

## **Review Process For Potential Members**

All artists are required to have their work juried prior to being accepted as members. The jury committee will meet monthly to review the work of applicants for membership. While it is our goal to help area artists become profitable, the success of the Gallery depends on marketability of the product. The jury process helps to ensure a sales mix that will benefit all artisans. **All items submitted must be the work of the applying artisan(s).** No resale products will be considered unless the item is incorporated into or sold as part of the finished product. All product displayed in the gallery must be for sale unless the item is part of a gallery sponsored show.

1. Three pieces of each media to be juried, a completed Membership Application / Product Description form (Included in this package) and annual dues payment should be left at the Gallery prior to the monthly meeting.
2. Things we will consider while reviewing your product:
  - A. Quality-Does the product reflect high quality in the materials used, craftsmanship and presentation.
  - B. Need for this type of product at this time- based on product mix, seasonality, and the Gallery's ability to properly display the product.
3. The jury committee will notify you of the results of your product review.
  - A. If your product meets Gallery requirements and space is available for new members you will be invited to join immediately. You must respond to the invitation to join by the last day of the month in which you were juried by sending your membership fee to The ARTS Gallery at 28 Main St. Lisbon, NH 03585 and signing up for an empty time slot to staff the gallery.

**Instructions will be sent showing how to sign up online or you may sign up at the gallery.**
  - B. If space is not available at the time, you will have the option of being placed on our waiting list and will be notified when appropriate display space does become available.
  - C. If your product does not meet the Gallery's requirements the committee will provide you with a critique of your work via the Jury Review Form.

## **New Media**

Current members wishing to change or add additional media types must submit work to the jury process as outlined above and wait for notification prior to displaying the new media in the Gallery.

## **Artists Responsibility**

All member/artists are required to staff the Gallery 1 full day or 2 half days per month. Should you find that you are unable to meet your obligation it is your responsibility to find a replacement from our member/volunteer list.

Artists who continually are unable to meet their monthly staffing obligation or fail to pay their annual dues within 30 days of the due date will be removed from membership and asked to remove their product from the Gallery. All membership dues are non-refundable.

Thank you for your interest. Any questions can be directed to the Membership Coordinator, Carl Hill at 603-837-9468 or E-Mail at [cvhill@verizon.net](mailto:cvhill@verizon.net). Please put "ARTS Gallery" in the subject line.

Payment Received: \$ \_\_\_\_\_

Received By: \_\_\_\_\_

Date \_\_\_\_\_

**The ARTS Gallery  
Product Description Form & Membership Application**

**Note: Please submit this form with your annual payment and three (3) samples of each media type that you wish to sell at the Gallery**

Media	Title or Description	Sell Price (Gallery will keep 30% Commission)

Artists Name: \_\_\_\_\_

Date: \_\_\_\_\_

Business Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

**I understand that I am required to staff the gallery for 1 full or 2 half days per month.**

Signature : \_\_\_\_\_ Date : \_\_\_\_\_